

## JOB ADVERTISEMENT– SENIOR BUSINESS ANALYST

<b>POSITION NAME:</b>	SENIOR BUSINESS ANALYST
<b>REPORTING LINE:</b>	PROJECT MANAGER
<b>DIRECT REPORTS:</b>	NONE
<b>SUBSIDIARY/ DEPARTMENT:</b>	NTIYISO BUSINESS CONSULTING
<b>LOCATION:</b>	CENTURION

### WHO ARE WE?

Ntiyiso Consulting Group is an authentically African and globally wired management consulting firm specialising in all major industries. We deliver sustainable solutions through three subsidiaries, viz. Ntiyiso Revenue Consulting, Ntiyiso Business Consulting and Ntiyiso Industrialization Consulting. Ntiyiso means 'TRUTH' in the Xitsonga language. Therefore, we are naturally inclined to deliver the most trusted solutions to our clients and at the heart of why we exist lies our purpose: to empower institutions that enable Africa's development.

### JOB PURPOSE

Deliver value to the client by planning, executing, closing, and handover projects and managing a project/workstream end to end and identifying client improvement opportunities that have the potential to be converted into sales opportunities for Ntiyiso. Assist with developing the project charter, project plans, and project initiation document and develop solutions using established processes while contributing to client satisfaction—link clients' business objectives to project delivery milestones.

To support daily business operations and scaling the business by identifying new opportunities and developing proposals. To manage clients' expectations of projects, communicate effectively with clients and apply problem-solving techniques to ensure facts back up results presented. To oversee projects and roll out while managing scope, quality, schedule, budget and resources. Independent self-starter.

## KEY RESPONSIBILITIES

- Understands client problems at a project/ workstream level and can give suggestions and recommendations
- The ability to break down problems into sub-problems and identify sources of data
- Ability to generate insight coherently, ability to debate insights and sell insights with client personnel
- The ability to examine information or a situation in detail to identify essential elements, their strengths and weaknesses and be able to give solid analytical models, some of which can lead sales opportunities – further sales opportunities
- Produces client-ready project documents within scope, to the agreed schedule, quality parameters and within budget
- Conducts detailed research to make solid client recommendations
- Delivers complex workstreams within quality, timelines, and budget
- Ability to provide timely status reports as part of project governance, internally and externally, to clients
- Builds strong customer relationships and delivers customer-centric solutions – the ability to explain a complicated concept and deliver winning pitches.
- Builds partnerships and works collaboratively with others to meet agreed objectives – the ability to work with clients in the Ntiyiso Consulting Group ecosystem
- Proactively identify blockers and enablers within the client's environment and be able to bring them over.

## JOB COMPETENCIES – SKILLS, KNOWLEDGE AND ATTRIBUTES

### Behavioural Competencies

- Good time management
- Self-driven
- Innovative
- Attention to detail and accuracy
- Problem-solving
- Tenacious
- Can-do attitude
- Curious

### Technical/ Proficiency Competencies

- Excel (intermediate/advanced)
- Financial Modelling
- Financial Analysis and Management
- Governance
- Business Analysis
- Excel intermediate/advance
- Business Intelligence (PowerBI)
- Report writing and presentation

<ul style="list-style-type: none"> <li>• People skills</li> <li>• Team player</li> <li>• Cultural</li> </ul>	<ul style="list-style-type: none"> <li>• Business/client engagement</li> <li>• Develop instructional and procedural documentation and presentations</li> <li>• Knowledge of technology</li> <li>• Strong business/ client engagement skills</li> </ul>
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## QUALIFICATIONS AND EXPERIENCE

Minimum Qualifications and experience	<ul style="list-style-type: none"> <li>• Bachelor's Degree in Business Management   Economics   Financial Management</li> <li>• 5 – 8 years experience in management consulting/ similar operational environment</li> </ul>
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## WORKING CONDITIONS AND SPECIAL REQUIREMENTS

Special conditions	<ul style="list-style-type: none"> <li>• Valid driver's license and own vehicle is an advantage.</li> <li>• Expected to work long hours from time to time and expected to travel</li> </ul>
Duration of Employment	Fixed Term Contract

### TO APPLY:

Please send your Curriculum Vitae and proof of qualifications to: [careers@ntiyisoconsulting.co.za](mailto:careers@ntiyisoconsulting.co.za)

**Reference no: SBA/ NRC/24**

Available immediately

### CLOSING DATE:

Monday: 26 February 2024

17:00 (End of Business)